



P-2023

## **Proclamation**

**WHEREAS**, National Records and Information Management Month was started in 2002 by Records Information Managers; and

**WHEREAS**, good record keeping and information management is an important part of business and required by law; and

**WHEREAS**, the City Clerk is the named custodian of records per the City Charter and is responsible for policies to manage and keep safe the records of the city; and

**WHEREAS**, records employees manage systems that make it easy to find the records when you need them; determine how long records should be retained; dispose of records meeting their retention limit; and process records in accordance with policies; and

**WHEREAS**, employees in various city departments work to comply with records management policies; and

**NOW, THEREFORE, I, GENO R. MARTINI**, Mayor of the City of Sparks, Nevada, do hereby proclaim April, 2017 as:

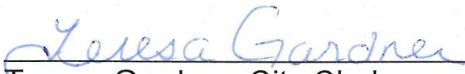
### **"NATIONAL RECORDS AND INFORMATION MANAGEMENT MONTH"**

and join with the City Council in acknowledging and thanking records employees Donna DiCarlo, Julie Torres, Carrie Brooks, Cassie Dobbins, Bill Lutsch, Jeanette Martin, Teresa Wiley, Janice Borden, Sheila Lichius-III, Dalphina Rizzuto, Helen Elliott, Elaina Heron, Symantha Miller, Dorothy Roth, Lori Schelvis, Marla Wetterling, Samantha Carr, Gerald Kaiser and all employees who handle city records.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Sparks, Nevada to be affixed this 12<sup>th</sup> day of April, 2017.

  
GENO R. MARTINI, Mayor

ATTEST:

  
Teresa Gardner, City Clerk